

## **Supply Chain Analyst**

- Job Description -

Free Flow Wines is looking for a motivated individual to assist in the management of our keg logistics program. This position will collaborate with Free Flow's Business Intelligence & Logistics Manager, in order to optimize our keg supply chain network, identify areas of opportunity & take actions to improve upon those areas. A good candidate for this position will utilize networking and analytical skills to make critical decisions, can demonstrate the ability to multitask efficiently with excellent attention to detail & possess a desire to take on increased roles & responsibilities. This position reports directly to Free Flow's Business Intelligence & Logistics Manager.

### **Key Responsibilities:**

#### **Distributor Management**

- Conduct on-boarding and training with Free Flow's current and prospective distribution partners in order to provide a tailored return logistics solution
- Maintain Free Flow's Distributor CRM database with key logistics and inventory management contacts
- Maintain in-market keg inventory and performance records
- Use analytical tools to monitor performance indicators of our distributor partners, identify areas of opportunity and take action to improve performance metrics
- Serve as liaison between Free Flow's distributor partners & logistics providers
- Assist in development of viable plans to decrease return logistics costs
- Input & maintain data for automated keg deposit refunds

#### **Keg Supply Management**

- Coordinate keg retrieval and transportation with Free Flow's distribution and logistics partners
- Analyze empty keg availability and incoming shipments to maintain healthy inventory levels across all of FFW's production facilities
- Create and maintain keg purchasing plans to maximize keg utilization and meet market demand
- Assist in maintaining accuracy of Free Flow's keg tracking database
- Various other tasks as required

### **Qualifications:**

- BA / BS Degree
- 3-5 years production / logistics experience
- Customer service oriented
- Excellent verbal & written communication skills
- Comfortable with Microsoft Office, Microsoft Excel, Netsuite & Google Docs
- Proven ability to work effectively in a fast-paced environment with cross functional interaction and sometimes highly pressured situations
- Comfortable working in a small company atmosphere

- Reliable, honest, professional, energetic and a sense of humor
- Previous wine industry experience a plus

**COMPENSATION:**

- Salary: Depends on Experience
- Free Flow Wines offers a comprehensive compensation & benefit package
- Should be able to lift 60 lbs. on occasion

If you'd like to be considered for this position, please, submit your resume via email to [jobs@freeflowwines.com](mailto:jobs@freeflowwines.com) and include "FFW Supply Chain Analyst" in the subject line.